

HEALTH AND SAFETY STATEMENT

“Everyone has a right to a healthy and safe place of work but a collective responsibility to assist in its provision”

GENERAL STATEMENT OF HEALTH AND SAFETY

The organisation recognizes its responsibilities, under the Health and Safety at Work Act 1974, and Management of Health & Safety at Work Regulations 1999 for ensuring, so far as is reasonably practicable, the health, safety and welfare of its employees, part time staff, and visitors to its premises and to others who may be affected by its operations and/or activities.

Health and safety is regarded as a key component of the organisation’s strategy and its operational and service delivery considerations.

It is a prime responsibility of the local management team and board of directors

Purpose

The purpose of this statement and the activities and arrangements it identifies and schedules is:

- to protect our employees and others who may be affected by our work activities
- to protect the assets of the organisation
- to protect the image of Hartgraph Ltd
- to facilitate efficient and effective working and add value to our activities
- to seek compliance with appropriate UK health and safety legislation and local authorities

Statement Objectives and Intentions

So far as is reasonably practicable:

- to provide and maintain offices, manufacturing areas, equipment and systems of work that are safe and without risk to health
- to provide safe arrangements for the use, handling, storage and transport of articles and substances
- to provide necessary information, instruction, training and supervision for health and safety
- to provide and maintain safe places of work and safe means of access and egress to workplaces
- to provide and maintain healthy and safe working environments
- to provide facilities and arrangements for employee’s welfare at work
- to consult with employees on matters concerning their health, safety and welfare

Activities

To promote a positive health and safety culture the organisation will develop, install and support:

- appropriate methods for the control health and safety including active supervision and management participation
- means for securing employee **co-operation**
- methods for the effective **communication** of health and safety information
- means for ensuring the **competence** of its employees in health and safety matters
- assessing housekeeping audits and making changes to continuously improve safety

The organisation will adequately resource the continuing implementation, operation and review of this Policy.

This Policy will be reviewed at times of significant workplace change and at least annually, modified and updated if required.

Authorised by

Tony Brooks Director



Steve Walters Director

